#### **United States Department of State**



## **Foreign Affairs Manual**

4 FAH-3 Financial Management Procedures
Handbook

**Change Transmittal:** FMP-73

**Date:** June 27, 2013

# 4 FAH-3 H-390 CASHIER OPERATIONS

### **Changes**

- 1. This Change Transmittal issues minor changes throughout subchapter. The definition for **Pre-paid U.S. debit card** was added to the list of definitions. Also, office symbols were updated related to RM's reorganization from the Bureau of Resource Management (RM) into two bureaus: The Bureau of Budget and Planning (BP) and The Bureau of the Comptroller and Global Financial Services (CGFS).
- 2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words or is entirely new, we did **not** use *dark magenta italic*. The CT line in each section shows when that section last changed.
- 3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
- 4. The office responsible for the material in this subchapter is CGFS/FPRA/FP. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions (Paper Copies)

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1. Remove and discard the old 4 FAH-3 H-390 (CT:FMP-64, 03-11-2011) and replace it with page 4 FAH-3 H-390 (CT:FMP-73; 06-27-2013).

2. After inserting the material in the binder, insert this change transmittal immediately following the CT Checklist, then fill in the entry line for CT:FMP-73, and initial.

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